

# Corvallis Indoor Winter Market 2018 Vendor Application

Send this application, your membership fee, and copies of all required supporting documents to Corvallis Indoor Winter Market, PO Box 2243, Corvallis OR 97339

Applicant Name: \_\_\_\_\_

Phone \_\_\_\_\_ Business Name \_\_\_\_\_

Email \_\_\_\_\_

*Email is the preferred method of communication between the CIWM Board and Members.*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Check all you wish to sell: \_\_\_\_\_ prepared food \_\_\_\_\_ produce \_\_\_\_\_ cut flowers  
\_\_\_\_\_ plants \_\_\_\_\_ meats/cheese/eggs \_\_\_\_\_ arts/crafts \_\_\_\_\_ other

Are you required by the State of Oregon to be licensed? Y--N

- Include a current, valid copy of all required licenses.
- Include certificate of liability insurance if you plan to sell prepared or potentially hazardous foods.

### Circle the dates you plan to attend the market:

1/13 1/20 1/27 2/3 2/10 2/17 2/24 3/3 3/10 3/17 3/24 3/31 4/7

- Size of space: **Single -- Double** Do you want the same space as last year? Y--N
- Do you require electricity? Y--N *Electricity is available, but limited.*
- There are a limited number of indoor spaces, would you be willing to vend outside? Y--N
- Please describe in detail the products you wish to sell. Items not listed here may not be sold without Board approval. Attach additional pages if necessary. New artisan vendors must submit 3 photos of your products, or list a web site for jurying of new products.

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Shared Booth Request: List other vendors sharing booth (each vendor must submit an application and membership fee).

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## Corvallis Indoor Winter Market 2018 Vendor Agreement

I have read and agree to abide by all Corvallis Indoor Winter Market rules and policies as well as all federal, state, and local laws, codes, and regulations, and to cooperate with Market management. I agree to indemnify and hold harmless Corvallis Indoor Winter Market, Benton County Fairgrounds, their officers, directors, employees, representatives, and agents, from and against all liability, claims, demands, losses, damages, levies, or causes of action or suits of any nature whatsoever, arising out of or related to my activities at Corvallis Indoor Winter Market. Indemnification shall include, and the Market shall be entitled to recover, all reasonable attorneys' fees and costs at trial and on appeal.

I understand that this application relates only to the products listed herein and that any further products will require an amended application for approval by the Board prior to selling said products. I certify that the products above are produced in accordance with all county, state, and federal laws and grown or produced by myself and partners listed on this application, and agree to an inspection of my facilities at the request of the Board of Directors. I understand that I am required to file all business entity changes, including changes in partners with Corvallis Indoor Winter Market immediately.

I agree to exercise the utmost care in the use of facilities and properties of Benton County Fairgrounds. I understand that the premises used by the Market are owned by the Benton County Fairgrounds, and are used with the owner's permission. Permission to use the premises can be withdrawn at any time. I agree to hold Corvallis Indoor Winter Market, its officers, directors, employees, or agents harmless for any loss or damage claimed by the vendor should such permission be withdrawn.

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Vendor(s) Signature

Date

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Vendor(s) Signature

Date

**Vendors MUST submit a complete before your membership will be confirmed.**

**Your complete membership MUST include:**

- **Membership application**
- **Signed Vendor Agreement**
- **\$35 membership fee: check or money order payable to Corvallis Indoor Winter Market**  
*(Fee will be refunded if membership is not accepted)*
- **Current copies of all required licenses and certifications, and insurance (if required)**
- **New artisan vendors, or returning artisans with new products must also send 3 photographs, or list a web site for review by jury.**

Send this application, fee and all supporting documents to:  
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